Quiet Rooms

WHO MAY USE

Any library patron aged 14 and up may reserve a Quiet Study room.

Quiet study rooms are available for reservation up to three days in advance via our online reservation system or by contacting the Information Desk.

Each quiet study room has a maximum occupancy of four people. The room should be left as you found it. Furniture may not be removed or rearranged.

You must be at least 14 years old to reserve a room, and anyone under the age of 14 must be accompanied by an adult (18+) who remains in the room.

TIME LIMITS

Rooms may be booked up to 2 hours per day, with a maximum of 4 hours per week, per patron.

At the end of your reserved time, you may occupy the study room if no one else with a reservation is waiting.

If you leave the room for more than 15 minutes, or do not arrive within 15 minutes of the start of your booked time, your reservation may be canceled.

Quiet study rooms close 15 minutes prior to building closing time, regardless of when the session started.

PROCEDURES

You may reserve a time-slot at millburnlibrary.org/meeting-rooms/ or by speaking to a librarian at the Information Desk. Please note you MUST confirm the reservation by responding to the email within 15 minutes, or your reservation will be canceled. You may then let yourself into the room at your reserved time.

Quiet study room users agree to abide by this policy, the patron code of conduct, and follow all instructions from MFPL staff.

Do not leave your belongings unattended. The MFPL is not responsible for lost property.