MINUTES OF THE LIBRARY BOARD OF TRUSTEES MEETING

January 27, 2025

The Board of Trustees of the Millburn Free Public Library held their regular monthly meeting on Monday January 27th 2025 at 7:30 p.m. Present were: Ms. Sherman, who presided, Mrs. Eisner, Mrs. Binder, Mrs. Kelly, Ms. Chenofsky Singer, Mr. Cohen, and Mr. Banick. Ms. Panarelli was absent.

Mr. Banick opened the meeting and read the Sunshine Law Announcement.

Mr. Banick presided over the Oath of Office for Mrs. Eisner who was reappointed by the Township Committee to the Library Board of Trustees. The Board congratulated Mrs. Eisner on her appointment. Mrs. Eisner thanked the Board.

Mr. Banick presided over the Oath of Office for Mr. Cohen who was reappointed by the Township Committee to the Library Board of Trustees. The Board congratulated Mr. Cohen. Mr. Cohen thanked the Board.

Mrs. Binder proposed the slate of Officers for 2025 provided by the Nomination Committee.

Sara Sherman -	President
Lisa Chenofsky Singer -	Vice President
Judith Eisner -	Treasurer
Vacant -	Secretary

The Board stated that in February they will install a Secretary.

Mr. Banick asked for a motion to approve the Slate of Officers for 2025. Mrs. Kelly so moved. Ms. Chenofsky Singer seconded. All were in favor.

The meeting is now presided over by Ms. Sherman – President.

TEMPORARY BUDGET:

Ms. Sherman asked for a motion to approve the Temporary Budget for 2025. Mrs. Kelly so moved. Mrs. Eisner seconded. All were in favor.

MINUTES:

Ms. Sherman asked the Board to review the minutes.

Mrs. Binder asked for a motion to accept the minutes of December 16th 2024 as submitted. Mrs. Eisner so moved. Mr. Cohen seconded. All were in favor.

FINANCIAL REPORT:

Mrs. Eisner and Mr. Banick compared vouchers to proposed expenditures prior to the meeting.

Vouchers #7253 - #7298 and payrolls as directed by the Township amounting to $213,411.10 and charged to the Library's appropriation were approved for payment or ratified for payment.

Ms. Sherman asked for a motion that the Bill Lists for January be approved. Mrs. Eisner made a motion to approve the Bill Lists as submitted. The motion was seconded by Mr. Cohen. All were in favor.

The Bill Lists were approved as presented.

PUBLIC COMMENTS:

Mrs. Binder asked if there were any Public Comments. Mrs. Kelly reported for the Friends.

The Friends Annual Membership drive has ended. This year's membership has come close to matching last year's with 200 to 250 members.

The Friends will not be doing any extra programming during the renovation period.

The Fireside Book Club discussion will be held on Monday February 3rd. The book is "Behind the Beautiful Forevers: Life, Death and Hope in a Mumbai Undercity," by Katherine Boo. The moderator will be Friends member Dorothy Kelly.

The chess lessons are doing very well. There were 132 participants in January.

Blooming Beds is caring for and supplying the plants for the garden on the first floor. Mrs. Kelly is hoping that they will be adding plants to the garden in time for Valentine's Day.

The Friends continue to promote Library events on their social media sites.

Ms. Sherman thanked Mrs. Kelly for her report.

DIRECTOR'S REPORT

Mr. Banick reported on the Second Floor Renovation. The Bid Opening will be on Thursday February 6th at 2 p.m. in the Auditorium. The elevator work is scheduled to begin in April.

Mr. Banick reported on Personnel. Full-time Library Assistant Lucianna Duarte will be going to Part-time on Sunday April 13th. Part-time Library Assistant Fiona Mulvey will be going to Full-time on Sunday April 13th. Part-time Librarian Tara Murphy has resigned effective Friday January 31st. The ad for a replacement has been placed.

Mr. Banick reported on Statistics. The Library did well last year and numbers continue to be strong YTD. The Children's Department was ranked number one in BCCLS circulation and the Library ranked number five overall.

Mr. Banick reminded the Board that he will be on vacation from the end of February into the first week of March.

Mr. Banick reported that he is in the process of filling out and filing the State Library Report.

Mrs. Binder thanked Mr. Banick for his report.

COMMITTEE REPORTS:

Ms. Sherman asked the Board members if they would like to stay on the Committees they were assigned to last year. They would. Ms. Sherman asked Mr. Banick to email the Board their Committee assignments.

OLD BUSINESS:

There was no Old Business.

NEW BUSINESS:

Ms. Sherman requested a motion to authorize the Bill Lists to be paid on February 17th. Mrs. Kelly so moved. Mrs. Binder seconded. All were in favor.

Ms. Sherman requested a motion to authorize a Special Public Meeting to award the Second Floor Renovation Contract on February 13th at 6:30 p.m. via Zoom. The Board unanimously agreed.

There was no Executive Session.

Ms. Sherman asked if there was any further business before the Board before adjournment.

Seeing none, Ms. Sherman requested a motion to adjourn the meeting. Mrs. Kelly "so moved." Mrs. Binder seconded. All were in favor.

The meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Patricia Giambattista